Europass Curriculum Vitae

Personal information

First name / Surname	Tapani Mäkelä
Address	Aisatie 26 B, FIN-01640 VANTAA, FINLAND
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Some	www.twitter.com/makelta see e.g. #RTECO #XBRL #iXBRL #eReceipt #eKuitti #ESMA #ESEF #SEC #EDGAR #DataInterOperability #StructuredData #OnceOnlyPrinciple #NordicSecureChain #NordicSmartGovernment #ReducingAdministrativeBurden #YhteenToimivuus #RakenteinenData #Taloushallinto #Kirjanpito #Tilintarkastus #DigitalSingleMarket
Nationality	Finnish
Date of birth	04.03.1963
Gender	Male

Desired employment

Work experience

Dates	December 2015 – onwards
Occupation or position held	Senior Adviser, EDP Specialist CISA
Main activities and responsibilities	Stakeholder Relations, Financial Management Systems
Name and address of employer	Vero, Information Flow Unit
Type of business or sector	Public sector

Dates	November 1999 – November 2015
Occupation or position held	Tax Auditor, EDP Specialist CISA
Main activities and responsibilities	EDP audits of largest taxpayers, FinTech, eAudit, eInvoice, eReceipt Specialist
Name and address of employer	Large Taxpayers' Office, FINLAND
Type of business or sector	Public sector

Dates	August 1995 - October 1999
Occupation or position held	Accounting Specialist
Main activities and responsibilities	VAT guidance, preparing declarations and tax returns, FinTech
Name and address of employer	Insurance Company Pohjola, Lapinmäentie 1, 00350 HELSINKI
Type of business or sector	Private sector

Dates	June 1986 – July 1995
Occupation or position held	Accounting Specialist
Main activities and responsibilities	VAT guidance, Preparing declarations and tax returns, FinTech
Name and address of employer	Bank, Kansallis-Osake-Pankki, Aleksanterinkatu 42, 00100 HELSINKI
Type of business or sector	Private sector

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Education and training

Dates	January 1997 – August 1999
Title of qualification awarded	Financial Manager
Principal subjects/occupational skills	Financial Administration
Name and type of organisation providing education and training	Institute of Marketing, Helsinki Töölöntullinkatu 6, 00250 HELSINKI
Type of business or sector	Private sector
Dates	August 1984 – May 1986
Title of qualification awarded	Graduate of Commercial Institute
Principal subjects/occupational skills	Accounting
Name and type of organisation providing education and training	Commercial Institute Espoo, Vanhamaantie 8, 02650 ESPOO
Level in national or international classification	ISCED (1997) level 5B

Mother tongue: Finnish

Other languages

Self-assessment	Understanding				Speaking				Writing	
European level (*)	Listening		Reading		Spoken interaction		Spoken production			
English	C2	Proficient user	C2	Proficient user	C2	Proficient user	C2	Proficient user	C2	Proficient user
Swedish	B2	Independent user	B2	Independent user	B1	Independent user	B1	Independent user	B1	Independent user
German	A2	Basic user	A2	Basic user	A2	Basic user	A2	Basic user	A2	Basic user
Italian	A2	Basic user	A2	Basic user	A2	Basic user	A2	Basic user	A2	Basic user

(*) Common European Framework of Reference for Languages

Social skills and competences	Good communication and cooperation skills gained through experience in national and international teams acting as an expert and lecturer in EU, Nordic, Global and IOTA activities. Creative, willing and able to improve new techniques to automate financial automation, reporting and Stuctured Data XBRL
Organisational skills and competences	Good in advancing co-operation, Stakeholder relations, lobbying public private projects
Technical skills and competences	Advancing iXBRL, ACL, Sesam Conversion, Analysis, Monarch, Access, Excel, Word
Computer skills and competences	eReceipt, eCommerce tools, ECEyes, HTTrack, SamSpade, VisualRoute, Osint eInvoicing, eInvoice Archives, Remote Audit techniques
Other skills and competences	Certified Information Systems Auditor, CISA www.Isaca.org
Driving licence	A BE C
Additional information	Participation in several international activities as expert English: Cambridge Advanced CAE, Business English CBE, First Certificate www.cambridgeesol.org

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